



The Workday Project continues! With each project milestone, the College gets closer to our goal of enhanced business processes that generate operational efficiencies. Workday's self-service tools help to eliminate manual processes while improving the user's experience.

MC Learns through Workday is a great example! In December 2020, MC Learns successfully transitioned to MC Learns through Workday. Employees are now managing their professional development and training through a new learning dashboard that oversees individual preferences and interests.

In addition to MC Learns through Workday, all employees use Workday self-service to:

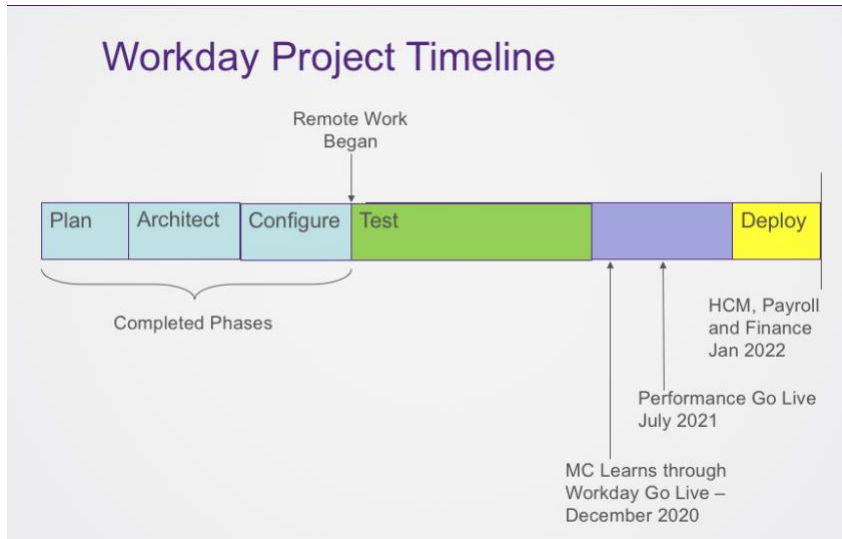
- View and update current benefits information
- Create and change personal information
- Update emergency contact information
- Request name changes
- Display position and salary information
- Apply to positions through the internal career app

The next project milestone is the implementation of Workday's **Talent and Performance Management**. This phase is scheduled to launch in July 2021. The Offices of Human Resources and Strategic Talent Management and Information Technology are working diligently to ensure another smooth transition. Talent and Performance Management through Workday will provide:

- **Employee Self-Service:**
 - Talent Profile includes job history, talent statement, skill sets, certifications, and awards
 - Talent details will auto populate into internal job applications
 - Updatable development items and goals
 - Ability to request feedback and provide feedback to colleagues
 - All information located online, in one convenient location – no more paperwork!
- **Manager Self-Service:**
 - Reliable data and improved reporting capabilities
 - Performance reviews in one location for easy access and updates
 - Ability to provide feedback in the moment to direct reports and colleagues
 - Career opportunities, interests, and skill sets accessible for direct reports

Thank you to all members of the Workday project team for their continued dedication and commitment.

More information for Talent and Performance Management implementation will be provided in the coming months. In the meantime, please visit the [Workday at MC](#) website for additional information and updates.



For technology-related questions about Workday, as well as other College technology services, please contact the IT Service Desk:

- by email at itservicedesk@montgomerycollege.edu
- by web chat on [OIT's web page](#)
- by phone at 240-567-7222

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IT Communications

Office of Information Technology