

To facilitate the final push into the Workday system, the current MC Learns system will be taken offline **December 5**. MC Learns through Workday will go live on **December 18**. The downtime will allow for final integration work. Professional development events scheduled during the downtime will be offered as planned.

Training materials and schedules for MC Learns through Workday will be available on the <u>Workday at MC website</u> in early December.

You can be assured that once the transition is complete, you will have access to your full professional development history from MC Learns. Please note that only completed training will transition to the new system. We encourage you to complete any in-progress training and to keep a screenshot of your professional history.

Please visit the <u>Workday at MC website</u> for information about the project phases, remaining timeline, and training.

If you have any questions regarding Workday, please contact the IT Service Desk:

- by email at itservicedesk@montgomerycollege.edu
- by web chat on <u>OIT's web page</u>
- by phone at 240-567-7222

Please do not reply to this email, as this mailbox is not monitored. Thank you.

IT Communications

Office of Information Technology