Working Remotely: Tip of the Week

June 22, 2020

Honest Conversations at Work

In this time when performance evaluations are occurring, conversations between supervisors and employees may be uncomfortable if negative information needs to be discussed. So, often it is not discussed, which does not help the employee, the supervisor, the department, or the College. There are many resources MC offers during the year for supervisors and managers that support open dialogue not just for performance evaluations but for honest conversations throughout the year. Classes on communication, conflict, dialogue and crucial conversations provide awareness and skill building in initiating and being open to having conversations that we may tend to avoid due to fear of unintended consequences.

Today's tip offers another resource that uses 'honesty' as a key motivator to dialogue. Watch a seven-minute interactive video about how to speak the truth. Learn how to address issues as they occur so you build people up without the fear of coming across as critical or wanting to tear them down. The video has a handout link and a link to an article from the Harvard Business Review.

For more Tips, please visit the <u>Working Remotely website</u>. And watch for the next video tip on Monday, July 13, on having an assertive conversation by choosing the right words!

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