Admissions Application | 2018–2019

MC MONTGOMERY COLLEGE
MAKE YOUR MOVE

Montgomery College | Programs of Study

If your transfer major or area of concentration does not appear in the Programs of Study list, select General Studies. To receive appropriate advising, please select the code that most closely reflects your Montgomery College and/or eventual transfer major.

Campus key for each column: Germantown Campus / Rockville Campus / Takoma Park/Silver Spring Campus

Column 1

167 Accounting Certificate
608 American Sign Language
220 American Sign Language Certificate
344 Applied Geography
184 Cartography and Geographic Information Systems Certificate
183 Geographic Education Certificate

Architectural Technology
302 Architectural Technology
203 CAD for the Building Professional Certificate

Art
003 Art
059 Art History
910 Studio Art AFA

307 Automotive Technology
162 Automotive Electrical Systems Specialist Certificate
160A Engine Performance Specialist Certificate
161A Powertrain Specialist Certificate
163A Undercar Specialist Certificate

334 Biotechnology
246 Biomanufacturing Certificate
219 Biotechnology Certificate

Broadcast Media Production
207 Broadcast Journalism Certificate
214 Digital Multimedia Production Certificate
309 Radio
208 Radio Production Certificate
310 Television
209 Television Production Certificate

Building Trades Technology
179A Carpentry Certificate
810A Carpentry Letter of Recognition ‡
308A Carpentry Track
245 Electrical Wiring Certificate
807A Electrical Wiring Letter of Recognition ‡
308B Electrical Wiring Track
244 HVAC Certificate
808A HVAC Letter of Recognition ‡
308C HVAC Track
236A Residential Remodeling and Repair Certificate
818 Residential Remodeling Letter of Recognition ‡

006 Business
609 Communication Studies

Computer Applications
238 Database Systems Certificate
213 Information Technology Certificate

360 Computer Gaming and Simulation
232 Internet Games and Simulation Certificate

Computer Publishing and Printing Management
823 Electronic Publishing Letter of Recognition

107 Computer Science
108 Computer Programming Certificate
109 Information Systems
250 Java Developer Certificate
230 Web Programming Certificate

Construction Management
303 Management of Construction
142 Management of Construction Certificate
820 Sustainability Letter of Recognition ‡

314 Criminal Justice
356A Cybersecurity
252 Advanced Network Security Certificate
253 Cisco Certified Network Associate + Security Preparation Certificate

Data Science
256 Data Science Certificate

Column 2

357 Digital Media and Web Technology
229A Web Design Certificate
231A Web Development Certificate
230 Web Programming Certificate

Education
604 AAT Early Childhood Education/Early Childhood Special Education
601A AAT Elementary Education/Special Education
610 AAT Secondary Education – Chemistry
607 AAT Secondary Education – English
605 AAT Secondary Education – Mathematics
603 AAT Secondary Education – Physics
602 AAT Secondary Education – Spanish
177 Early Childhood Education Certificate
315 Early Childhood Education Technology

414 Emergency Preparedness Management
249 Emergency Preparedness Management Certificate

Engineering Science
408 Aerospace Engineering
411A Bioengineering
406 Chemical Engineering
407 Civil Engineering
409 Computer Engineering
402 Electrical Engineering
403 Fire Protection Engineering
410 General Engineering
413 Materials Science and Engineering
404 Mechanical Engineering
405 Nuclear Engineering

241 Ethnic Social Studies Certificate
816 Ethnic Social Studies Letter of Recognition ‡

Fire Science and Emergency Services
180 Fire and Arson Investigation Certificate
346A Fire and Emergency Services Management
240 Fire and Emergency Services Management Certificate
321 Fire Prevention Technology
247 Fire Prevention Technology Certificate
322 Fire Protection Technology
248 Fire Protection Technology Certificate

General Studies
611A Humanities, Arts, Communications, Languages (HACL)
611D Integrated Studies
611B Science, Technology, Engineering, Math (STEM)
611C Social Science, Administration, Health Care (SSAH)
611Z Undecided (GENL)

304A Graphic Design
358 Digital Animation
175A Digital Animation Certificate
239 Graphic Design with Digital Tools Certificate
305 Illustration

Health Enhancement, Exercise Science, and Physical Education
191B Advanced Personal Trainer Certificate
822 Aging Studies Letter of Recognition
186A Community Health
157B Health Fitness
821 Personal Trainer Examination Preparation Letter of Recognition ‡
159A Physical Education Teacher Education
415 Public Health Sciences

Health Sciences
530 Pre-Diagnostic Medical Sonography*
550 Pre-Health Information Management*
525 Pre-Medical Coder/Abstractor/Biller Certificate
560 Pre-Mental Health Associate*
570 Pre-Nursing*

Column 3

580 Pre-Physical Therapist Assistant*
535 Pre-Polysomnography Technology
520 Pre-Radiologic (X-Ray) Technology*
590 Pre-Surgical Technology*

Hospitality Management
055 Food and Beverage Management Certificate
814 Food and Beverage Management Letter of Recognition ‡
347A Food and Beverage Management Track
233 Hospitality Supervision and Leadership Certificate
813 Hospitality Supervision and Leadership Letter of Recognition ‡
347B Management/Supervision Track
237 Meeting, Conference, and Event Planning Certificate
815 Meeting, Conference, and Event Planning Letter of Recognition ‡
347C Meeting, Conference, and Event Planning Track

Interior Design
224 Advanced Interior Design Certificate
225 Design Industry Partnership Certificate
306A Interior Design: General Track
306B Interior Design: NKBA Track
102 Interior Design/Preprofessional
226 Introductory Interior Design Certificate

152 International Studies
328 Landscape Technology
140 Landscape Technology Certificate

Management
145A Management Certificate
805A Supervisory Letter of Recognition ‡

054 Music
204 Music Certificate

354 Network and Wireless Technologies
254 IT Professional + Certificate
    Network Engineer Certificate
215B   Cisco Certified Network Associate
215A   Microsoft Windows System Administrator
227 Wireless Technologies Certificate

341 Paralegal Studies
804 Legal Analysis Letter of Recognition
156 Paralegal Studies Certificate

342 Photography
193 Electronic Photography Certificate
194 Photographic Techniques Certificate
196 Photography Master Certificate
172 Portrait, Fashion, and Photojournalism Certificate

School of Art and Design
902A Graphic Design

Science
612 Bioinformatics
412F Biological Science
412D Chemistry and Biochemistry
412E Environmental Science and Policy
412B Mathematics
412C Physics

143 Technical Writing Certificate

Theatre
128 Dance
011 Theatre Performance
014 Theatre Technical

234 Transfer Studies Certificate
251 Women's Studies Certificate

Programs are subject to change. For current program status, visit catalog.montgomerycollege.edu. 9/17

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* If you plan to apply to a Montgomery College selective admission program in the health sciences, you may elect a pre-health science/general studies major while your application to the selective program is pending. Your interest in a health science program will be recorded; however, your actual major will be in general studies until you are officially admitted to the selective program. Refer to the Montgomery College Catalog for specific admissions requirements for these programs. Use the "pre" code associated with the program, e.g., 570 Pre-Nursing or 580 Pre-Physical Therapist Assistant, or you may choose any other Montgomery College major while your application to a health science program is pending. If unsure, contact a counselor for advice.

† Students planning to transfer to a four-year degree program in nursing are advised to check with the desired transfer institution to determine the requirements of the institution.

‡ Refer to the Montgomery College Catalog for specific information regarding letters of recognition. Students seeking only a letter of recognition are considered nondegree seeking and are not eligible for financial aid.

PROGRAMS OF STUDY

Print clearly, in ink; complete both pages. Enclose check or money order for $25 nonrefundable fee; starter checks are not accepted.

Have you ever taken credit or noncredit courses at MC? ☐ Yes ☐ No   Have you previously applied to MC? ☐ Yes ☐ No

Provide your M number if you already have one _____

Office Use Only   M - ____ ____ ____ ____ ____ ____ ____ ____

NAME   Last_____ First_____ Middle_____

Previous Name(s) _____ Preferred Name _____

CURRENT ADDRESS   Street_____ Apartment_____

County of Residence_____ City_____ State_____ ZIP_____

Country (if not US)_____ How long have you lived at this address? Years_____ Months_____

E-MAIL_____ **HOME PHONE**_____

WORK PHONE_____ **CELL PHONE**_____

EMERGENCY CONTACT   Last Name_____ First Name_____

Phone_____ Relationship_____ E-mail_____

PERSONAL INFORMATION   Your social security number is not required for admission. However, if you intend to apply for financial aid or claim tuition and fee costs on income taxes, you must provide your social security number. Race is not used for eligibility in admissions. Federal regulations require colleges to report enrollment data by racial, ethnic, and gender categories.

BIRTHDATE_____(mm/dd/yyyy) ☐ Under 16   **GENDER** ☐ Male ☐ Female   **SOCIAL SECURITY NUMBER**_____

ETHNICITY/RACE   Are you of Hispanic or Latino origin? ☐ Yes ☐ No   What is your race? Check one or more of the following:

☐ White [1]   ☐ Black or African American [2]   ☐ Asian [4]   ☐ American Indian or Alaskan Native [5]   ☐ Native Hawaiian or Pacific Islander [7]

CITIZENSHIP   Check one: ☐ US ☐ Permanent Resident ☐ Not a US citizen or Permanent Resident (If checked, complete box below.)

Nation of Birth_____ Nation of Citizenship (required)_____

FOREIGN STUDENT STATUS   If you are a non-US citizen, complete this section.

US Entry Date_____ Immigration Status (I-94)_____ I-94 Departure/Expiration Date_____

1. Do you plan to request an F1 (student) visa while outside the US? ☐ Yes* ☐ No
   *If "Yes," complete additional application procedures at montgomerycollege.edu/admissions/i20 or see an international student coordinator.

2. Do you plan to request a change of status to F1 while remaining in the US? ☐ Yes* ☐ No
   *If "Yes," see an international student coordinator before submitting this application.

3. Do you have an F1 visa or F1 status through another school? ☐ Yes ☐ No
   a) If yes, list school on current I-20_____ Expiration date of current I-20_____
   b) Do you plan to transfer your F1 status to Montgomery College? ☐ Yes* ☐ No
      *If "Yes," complete additional application procedures at montgomerycollege.edu/admissions/i20 or see an international student coordinator.
   c) Do you plan to enroll at Montgomery College as a visiting student and maintain F1 status at your home school? ☐ Yes ☐ No

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HIGH SCHOOL   All high school graduates/GED recipients who are new to college must provide a copy of their final high school transcript or GED diploma before attending class.

High School or Home School Organization_____ ID Number_____

City_____ State or Country (if not US)_____ Years Attended: From_____ To_____

Expected/actual high school graduation or GED completion   Month_____ Year_____

Check one: ☐ Current High School Student   ☐ High School Diploma Recipient   ☐ High School Certificate Recipient
            ☐ Maryland GED Recipient   ☐ Non-Maryland GED Recipient   ☐ High School Non-graduate

Did you complete a Tech Prep Program? ☐ Yes ☐ No

Are/were you home schooled? ☐ Yes ☐ No   If yes, fill in home school information above, including completion month and year.

Are you going to take classes at MC while you are still in high school? ☐ Yes ☐ No

Montgomery College | Admissions Application 2 of 2

COLLEGE   When do you plan to attend MC?   **YEAR**_____   **SEMESTER** ☐ Fall ☐ Winter ☐ Spring ☐ Summer

CAMPUS ☐ Germantown ☐ Rockville ☐ Takoma Park/Silver Spring

Do you have a degree(s) from a US or foreign college or university?   ☐ No ☐ Yes: ☐ Associate's ☐ Bachelor's ☐ Master's ☐ Doctorate

List accredited US or foreign colleges or universities previously attended_____
(Submit unofficial US transcripts to waive assessment test.)

Have you completed a college-level English composition course with a grade of C or better at an accredited US college or university?

☐ Yes ☐ No   If yes, list college or university, course number, and title_____
(Submit unofficial US transcripts to waive English assessment test.)

I have test scores for: ☐ SAT® ☐ ACT ☐ TOEFL ☐ IELTS ☐ PTE   (Submit an original score report; faxes and copies are not accepted.)

PROGRAM OF STUDY   Find the 3- or 4-digit code for your major, located in the Montgomery College
Programs of Study list. Enter the code in the desired major box to the right:

DESIRED MAJOR

EDUCATIONAL GOAL   Check one box that best describes your current educational goal:

☐ Earn a degree or certificate at Montgomery College and transfer.[1]   ☐ Take courses to prepare for a new career.[2]

☐ Earn a degree or certificate at Montgomery College.[1]   ☐ Take courses for personal interest and self enrichment.[2,3]

☐ Take courses to prepare for transfer.[2]   ☐ Take courses as a visiting student from another college/university.[2,4]

[1] F1/M1 visa applicants must check this box and select a program of study that leads to an associate's degree. Effective 2014, you must be 18 or a high school graduate to check this box.

[2] Students who select this category are not eligible for federal financial aid.

[3] This option is limited to students who have been out of high school or its equivalent for at least 3 years.

[4] Submit permission to enroll from your home institution; include approved MC course numbers—for example, ENGL 101.

RESIDENCY FOR TUITION PURPOSES

Do you plan to apply for the out-of-state tuition rate exemption (Maryland Dream Act)?   ☐ No ☐ Yes*
*If "Yes," complete additional application procedures at montgomerycollege.edu/marylanddream or go to the Office of Enrollment Services.

Do you/your parents own/rent your primary residence?   ☐ No ☐ Yes, County:_____State:_____

Do you file income taxes?   ☐ No ☐ Yes, filed in County:_____State:_____

Do you have a valid driver's license?   ☐ No ☐ Yes, State_____   Do you own a motor vehicle? ☐ No ☐ Yes, registered in State:_____

Are you registered to vote? ☐ No ☐ Yes, registered in County:_____State:_____

FAMILY EDUCATION BACKGROUND

Highest school completed by mother: ☐ Middle School/Jr. High ☐ High School ☐ College or beyond ☐ Other/unknown
Highest school completed by father: ☐ Middle School/Jr. High ☐ High School ☐ College or beyond ☐ Other/unknown

US MILITARY STATUS (if applicable)   ☐ Active Duty ☐ Veteran ☐ Dependent of Active Duty Servicemember or Veteran

☐ Air Force ☐ Army ☐ Coast Guard ☐ Marine Corps ☐ National Guard ☐ Navy ☐ Reserves

LANGUAGE BACKGROUND FOR ASSESSMENT TESTING

Most students are required to take placement tests. The Accuplacer test is for students whose first language is American English or those who have attended a US school for 10 or more years. All other students take the ESL Accuplacer test designed for students who speak American English as a second language. Both assessment tests may lead to college-level courses.

Is American English your first language? ☐ Yes ☐ No   Have you attended 10 or more years of school in the US? ☐ Yes ☐ No

SIGNATURE   I certify that the information on this application is correct and complete; I understand that falsification may result in dismissal and/or retroactive adjustment of tuition and fees. I certify that I am aware of Montgomery College's (MC) policy on drug and alcohol abuse prevention, and that MC is a tobacco-free institution and thus prohibits the use of tobacco products on all MC-owned property. If admitted, I agree to abide by policies and procedures of MC (http://cms.montgomerycollege.edu/pnp). Additionally, I understand that I am responsible for all costs including collection costs to satisfy my debts to MC. Upon request by a designated MC official, I agree to provide evidence of the information on this application for verification.

_____
Applicant Signature   Date

ES 9/16

Office Use Only   M -____ ____ ____ ____ ____ ____ ____ ____   Initial & Date:

Submit application and $25 fee to: **Germantown Campus**, 20200 Observation Drive, Germantown, MD 20876; **Rockville Campus**, 51 Mannakee Street, Rockville, MD 20850; or **Takoma Park/Silver Spring Campus**, 7600 Takoma Avenue, Takoma Park, MD 20912.

ADMISSIONS APPLICATION 2

Montgomery College   What You Need to Know

Once my Montgomery College application is processed, what comes next?
Promptly complete assessment/testing requirements. Most courses require that you demonstrate skill levels in English, reading, and/or mathematics prior to registration. Contact the Assessment Center for testing times or appointments.

Why is the welcome letter so important?
The welcome letter contains your M number, your MyMC ID, your official Montgomery College e-mail address, residency/tuition rate, and which placement test you should take. You should receive your welcome letter within 10 business days after applying to Montgomery College. Keep your welcome letter for your records.

> If you have not received your welcome letter within 10 business days after applying to the College, contact the Response Center at 240-567-5000.

What is an M number?
An M number is your student identification number—also called your College ID, assigned to you by Montgomery College.

What is a MyMC ID?
Your MyMC ID is the user ID assigned to you for entry to Montgomery College's web portal MyMC, where you can read your e-mail, register for classes, contact your instructors, view your grades, and learn about clubs, news, and activities.

How do I log in to MyMC?
Now that you have your MyMC ID from your welcome letter, click on the MyMC button on Montgomery College's home page to take you to MyMC. Before you can log in to MyMC, you must first claim your account. Click on the "Claim Your Account" link on the MYMC login page and follow the instructions. If you need help with MyMC, call 240-567-5000, choose your language, and press 2 for MyMC support. *Warning: Do not share your login information with anyone. You are responsible for all transactions on this account.*

Will I get a Montgomery College student e-mail account?
Yes. Your MyMC ID is your e-mail account name. (Format: MyMCID@montgomerycollege.edu). Your e-mail account is the official means of communication between you and the College. Check your e-mail frequently for information including waitlist status, course announcements, registration information, payment notices, and class cancellations.

Where can I find additional help on enrolling at MC?
For additional help with the enrollment process, call the Response Center at 240-567-5000 or stop by a campus Welcome Center. For information on Welcome Center locations and services, visit montgomerycollege.edu/welcomecenter.

Important Phone Numbers and Contacts

Enrollment Services	240-567-5000	**Cashier**	
Financial Aid	240-567-5100	Germantown Campus	240-567-7836
Montgomery College Stores	240-567-5302	Rockville Campus	240-567-5342
Germantown Campus Bookstore		Takoma Park/Silver Spring Campus	240-567-1526
Rockville Campus Bookstore			
Takoma Park/Silver Spring Campus Bookstore		**Counseling and Advising**	
Cafritz Art Store		Germantown Campus	240-567-7734
		Rockville Campus	240-567-5063
		Takoma Park/Silver Spring Campus	240-567-1480
Assessment/Placement Testing		**Disability Support Services**	
Germantown Campus	240-567-7739	Germantown Campus	240-567-7770
Rockville Campus	240-567-7459	Rockville Campus	240-567-5058
Takoma Park/Silver Spring Campus	240-567-1555	Takoma Park/Silver Spring Campus	240-567-1475

Germantown Campus
20200 Observation Drive
Germantown, MD 20876

Rockville Campus
51 Mannakee Street
Rockville, MD 20850

Takoma Park/Silver Spring Campus
7600 Takoma Avenue
Takoma Park, MD 20912

Keep this page for your records.

The Next Destination for Your Education: USG

The Universities
AT SHADY GROVE

Bowie State University
Salisbury University
Towson University
University of Baltimore
University of Maryland, Baltimore
University of Maryland, Baltimore County
University of Maryland, College Park
University of Maryland Eastern Shore
University of Maryland University College

Programs of Study

Accounting
Biological Sciences
Biotechnology
Business Administration
Communication
Communication Studies
Computer Networks and Cybersecurity
Construction Management Technology
Criminology and Criminal Justice
Cybersecurity Management and Policy
Digital Media and Web Technology
Early Childhood Education
Elementary Education/Special Education
   (Dual Certification)
Exercise Science
Health Systems Management
History
Hospitality and Tourism Management
Human Resource Management
Information Systems Management
International Business
Investigative Forensics
Laboratory Management
Management with Specialization in
   Entrepreneurship
Marketing
Nursing (RN-BSN Option)
Nursing (Traditional Option)
Political Science
Psychology
Public Health Science
Public Safety Administration
Simulation and Digital Entertainment
Social Work
Software Development and Security

Continue Your Studies Without Leaving Montgomery County

Did you know that you can transfer to earn a baccalaureate degree from a public Maryland university right here in Rockville upon completion at Montgomery College? The Universities at Shady Grove (USG) is a partnership of nine different University System of Maryland institutions.

Enjoy small classes, close interaction with faculty, active student life, and personalized assistance from USG's Office of Student and Academic Services.

Tips for a Smooth Transition to USG for Your Bachelor's Degree

☑ 1. Meet with a Montgomery College counselor to determine what curriculum or major best suits you and your career goals.

☑ 2. Visit USG's website at shadygrove.umd.edu to learn more about our academic program offerings and student life on our campus. Attend a USG Open House or schedule a visit at your convenience by contacting USG's Center for Recruitment and Transfer Access (contact information below).

☑ 3. Meet with a USG recruiter or program representative to determine if a program at USG is right for you. Discover how to prepare for a successful transfer by learning about prerequisites and admissions requirements for your desired program of interest. Contact us to schedule an appointment.

☑ 4. Explore the Transfer Access Programs (TAP) offered by some of our partner institutions at USG. Montgomery College students who are a part of a TAP will receive benefits such as early academic advising, guaranteed admission, and scholarship opportunities.

☑ 5. Follow the transfer program of study for your selected major by referring to MC's transfer website at montgomerycollege.edu/ transfer. For a smooth transfer, make sure you complete all program prerequisites and meet all the admissions requirements for your selected program.

☑ 6. Apply to your program of choice offered at USG through the institution offering the major. At the same time, apply for financial aid and scholarships offered exclusively for students who attend programs at USG. Go to shadygrove.umd.edu/scholarships for more information.

☑ 7. **Visit shadygrove.umd.edu/prospective-students.**