

# **RECORD OF RESOLUTIONS**

Central Services Building • Room CT S109 • 9221 Corporate Blvd, Rockville, MD 20850

## March 18, 2019, 8:00 p.m.

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Rockville, Maryland

Resolution Number: 19-03-024 Agenda Item Number: 6A

Adopted on: **3/18/2019** March 18, 2019

Subject: Tribute to Mr. Kevin D. Murphy

WHEREAS, Mr. Kevin D. Murphy served Montgomery College with enthusiasm and dedication for more than 12 years as a full-time staff member until his untimely death on December 28, 2018, which deeply saddened the College community, particularly his colleagues in the Facilities Department at the Takoma Park/ Silver Spring Campus; and

WHEREAS, Mr. Murphy, affectionately known as "Murph," began his service as a building services worker and continued his career at the College for 12 years in the Facilities Department at the Takoma Park/Silver Spring Campus until his passing; and

WHEREAS, He was known for his exemplary work ethic, attention to detail, and positive attitude; and

WHEREAS, Mr. Murphy attended several computer classes and diversity courses to enhance his skills; and

WHEREAS, He demonstrated the highest level of commitment and professionalism in serving faculty, students, and staff; and

WHEREAS, The interim senior vice president for administrative and fiscal services and the president of the College recommend this posthumous public recognition of Mr. Kevin D. Murphy; now therefore be it

<u>Resolved</u>, That the members of the Board of Trustees express their sincere appreciation to the family of Mr. Kevin D. Murphy for his outstanding service to the College and extend to them profound sympathy for the loss of their loved one; and be it further

<u>Resolved</u>, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to the family of Mr. Kevin D. Murphy.

Rockville, Maryland

Agenda Item Number: March 18, 2019

#### PERSONNEL ACTIONS CONFIRMATION REPORT

### **BACKGROUND**

The Board of Trustees by state law has the authority and the responsibility for appointments to the College. Each month the Board receives a summary of personnel actions from the Office of Human Resources and Strategic Talent Management on new hires and employees who have separated from the College.

#### **RECOMMENDATION**

It is recommended that the Board adopt the attached report.

## **BACKUP INFORMATION**

Board Resolution Personnel Actions Confirmation Report Policy 34001–Changes in Employee Status

### RESPONSIBLE SENIOR ADMINISTRATOR

Ms. Schena

### RESOURCE PERSON

Mr. Roop

Rockville, Maryland

Resolution Number: 19-03-025 Agenda Item Number: 8A

Adopted on: **3/18/2019** March 18, 2019

**Subject: Personnel Actions Confirmation** 

WHEREAS, By state law the Board of Trustees has the authority and responsibility for appointments to the College; and

WHEREAS, The attached summary indicates related personnel actions taken by the College during the period January 1, 2019 through January 31, 2019; and

WHEREAS, The president of the College recommends that the Board adopt the following resolution; now therefore be it

<u>Resolved</u>, That the Board of Trustees accepts the attached reports and confirms the actions of the president.

Attachments

### MONTGOMERY COLLEGE SUMMARY OF PERSONNEL ACTIONS From January 1, 2019, through January 31, 2019

#### **STAFF**

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Effective Date Name Position Title Grade Department 01/14/2019 Adams, Chrishelle C Facilities Materials Spec 23 Facilities Operations - RV 01/14/2019 Alemu, Dejene A **Building Services Worker** 11 Facilities Operations - TP/SS 01/14/2019 Anderson, Arrington V Customer Service Rep 17 WDCE Central Administration 01/14/2019 Bruffy, Jason A Arts Center Manager 29 Cultural Arts Center TP/SS 25 **OIT Academic Services** 01/28/2019 Dina, Samuel A IT Support Specialist ACES-Achiev Coll Excell & 27 01/28/2019 Ellison, Sylena M Academic Coach Success 23 Facilities - Central Admin 01/28/2019 Gowdy, Alton R **Building Services Supervisor** 01/28/2019 Haleem, Hafiza **Business Solutions Manager** 29 WD&CE Special Initiatives 01/14/2019 Karambiri, Grace 25 Community Engag Specialist II Advancement/Comm Engage 01/14/2019 Louis, Christopher A Public Safety Officer II (Cpl) 15 Facilities Security - TP/SS 01/14/2019 McDermott, Joseph M **Grounds Maintenance Worker** 15 Facilities Operations - RV 01/14/2019 Mejia-Cruz, Ana E **Building Services Worker** 11 Facilities Operations - TP/SS 01/28/2019 Noble, Danielle M Campus Access Svcs Supervisor 23 Library - Central 01/14/2019 Persaud, Devika **Building Services Worker** Facilities Operations - RV 11 01/14/2019 Roskovich, Christina M Administrative Aide II 19 Mathematics Dean 01/14/2019 Simpson, Elizabeth Recruitment & Coll Access Coor 23 Comm. Based Grants WDCE 01/14/2019 Williams, Denise T Learning Skills Support Spec 29 Health Sciences Dean

### STAFF SEPARATIONS

Effective

Date	Name	Position Title	Grade	YOS	Department
01/25/2019	Au, Quynh P <sup>1</sup>	Library Technical Svcs Asst	21	35	Library - Central
01/02/2019	Harshman, Charles D1	Automotive Technician Lead	23	29	Facilities Operations - GT
01/02/2019	Harshman, Joann H <sup>1</sup>	Executive Associate I	25	17	Facilities Operations - GT Institutional Research &
01/07/2019	Lynch, Robert C1	Dir Inst Research & Analysis	37	18	Analysis
01/03/2019	Mandrekas, Roberta S	Administrative Aide II	19	5	Fine Perform Visual Arts Dean
01/11/2019	Mayfield, Troy	Building Services Worker	11	2	Facilities Operations - TP/SS
01/02/2019	Vetula-Hyman, Mary	Financial Records Assistant	17	7	WDCE Central Administration
01/26/2019	Wyse, Janet E1	Executive Assoc II	27	17	Advancement/Comm Engage

#### STAFF EMPLOYMENTS: Ethnicity and Gender

	White	Black	Hispanic	Asian	American Indian	TOTAL
Female	3	4	1	2	0	10
Male	2	5	0	0	0	7
TOTAL	5	9	1	2	0	17

#### STAFF SEPARATIONS: Ethnicity and Gender

	White	Black	Hispanic	Asian	American Indian	TOTAL
Female	3	1	0	1	0	5

<sup>&</sup>lt;sup>1</sup> Retirement

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Male 2 1 0 0 0 3 TOTAL 5 2 0 1 0 8

## MONTGOMERY COLLEGE SUMMARY OF PERSONNEL ACTIONS From January 1, 2019, through January 31, 2019

# **FACULTY**

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Effective Date	Name	Position Title	Department
01/14/2019	Albrecht, Kiel	Assistant Professor	Business/Comp Applications Dean
01/14/2019	Fouche, Sandro M	Professor	Engineering/Comp Science Dean
01/14/2019	Jones, Steven R	Professor	Fine Perform Visual Arts Dean
01/14/2019	Kari-Fonge, Beri Z	Assistant Professor	Health Sciences Dean
01/14/2019	Kunselman, Molly	Assistant Professor	GITE - Gudelsky Inst Tech Educ
01/14/2019	Levine, Mark	Associate Professor - N/T	CW Dean Stu Access-GT Stu Services
01/14/2019	Medrano, Jose M	Associate Professor - N/T	CW Dean-Stu Engag-TPSS Stu Svcs
01/14/2019	Rouse, John E	Professor - N/T	CW Dean-Stu Engag-TPSS Stu Svcs
01/14/2019	Salmi, Katya	Assistant Professor	Social Science Dean
01/14/2019	Wilson, Katherine M	Assistant Professor	English and Reading Dean

### **FACULTY SEPARATIONS**

Effective

Date	Name	Position Title	YOS	Department
01/07/2019	Beroz, Sabrina T <sup>2</sup>	Professor	16	Health Sciences Dean
01/11/2019	Gaines, Judith W <sup>1</sup>	Professor	27	AELP, Linguistics and Speech Dean
01/09/2019	Laster, Pauline <sup>1</sup>	Assistant Professor	13	Humanities Dean

# **FACULTY EMPLOYMENTS: Ethnicity and Gender**

	White	Black	Hispanic	Asian	American Indian	TOTAL
Female	3	1	0	0	0	4
Male	3	2	1	0	0	6
TOTAL	6	3	1	0	0	10

# **FACULTY SEPARATIONS: Ethnicity and Gender**

	White	Black	Hispanic	Asian	American Indian	TOTAL
Female	2	0	1	0	0	3
Male	0	0	0	0	0	0
TOTAL	2	0	1	0	0	3

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<sup>&</sup>lt;sup>2</sup> Retirement

# STAFF (CORRECTION)

## Correction of December 2018 Personnel Action Confirmation

The following retiree was excluded from the December separation report.

## **STAFF SEPARATIONS (RETIREE)**

Εff		

Date	Name	Position Title	Grade	YOS	Location
12/31/2018	Burke, Janice K	Administrative Aide II	19	11	Mathematics Dean

## **STAFF SEPARATIONS: Ethnicity and Gender**

	White	Black	Hispanic	Asian	American Indian	TOTAL	
Female	1	0	0	0	0	1	
Male	0	0	0	0	0	0	
TOTAL	1	0	0	0	0	1	

Rockville, Maryland

Agenda Item Number: 8B March 18, 2019

#### **HONORARY DEGREE CANDIDATES FOR 2019**

#### **BACKGROUND**

The Montgomery College Honorary Degree Program was approved and established by the College's Board of Trustees on October 16, 1995. Through this program, the Board has the opportunity to recognize individuals who have risen to a position of eminence; have acquired a national or international reputation in a selected field; hold a distinguished record of public and community service; or have made a notable donation of time, talent, or gift to Montgomery College.

#### RECOMMENDATION

The president recommends the selection of four honorary degree recipients to be awarded at the College's 2019 commencement ceremonies.

### **BACKUP INFORMATION**

Policy 38002–Honorary Degrees
Board Resolution
List of Recipients (Trustees only)
Biographies of 2019 Honorary Degree Candidates (Trustees only)

### RESPONSIBLE SENIOR ADMINISTRATOR

Mr. Sears

#### RESOURCE PERSON

Ms. Matheny

Rockville, Maryland

Resolution Number: 19-03-26 Agenda Item Number: 8B

Adopted on: **03/18/2019** March 18, 2019

**Subject: Honorary Degree Candidates for 2019** 

WHEREAS, The Montgomery College Board of Trustees established an Honorary Degree Program on October 16, 1995, to honor and recognize individuals who have risen to a position of eminence; have acquired a national or international reputation in a selected field; hold a distinguished record of public and community service; or have made a notable donation of time, talent, or gift to Montgomery College; and

WHEREAS, An honorary degree program increases the visibility of Montgomery College and its ability to formally recognize honorary speakers, contributors, philanthropists, and distinguished friends; and

WHEREAS, The Board of Trustees approves each recipient eligible to receive an honorary associate's degree at commencements, convocations, or other appropriate occasions; and

WHEREAS, The president of the College recommends the following action; now therefore be it

Resolved, That the Board of Trustees awards honorary degrees to Sheila Johnson, Mindi Jacobson, Isiah ("Ike") and Catherine Leggett, and Elias Woldu at the commencement ceremonies on May 17, 2019.

# MONTGOMERY COLLEGE HONORARY DEGREE RECIPIENTS

1996 Mr. Milton (Sonny) Clogg

1997

Mrs. Martha Gudelsky Mrs. Betty Mae Kramer The Honorable Sidney Kramer Mrs. Marian Wright Edelman

1998

Mrs. Ruth Y. Becker
Mr. Wallace H. Becker
Mr. Solomon N. Graham
Dr. Winifred R. King
Mr. Bob Levey
Mr. Morgan B. Wootten

1999

Mr. Robert F. Costello III
Dr. Rex M. Ellis
Mr. Joseph L. Herson
Mr. Bernard I. Mills
Dr. Robert E. Parilla
Dr. Paul L. Vance

2000

Dr. A. Lee Fritschler Mr. Gordon S. Macklin Mrs. Marilyn C. Macklin Reverend James C. Moone (posthumously)

2001

Mr. John J. Fitzgerald
Mrs. Nesse Godin
Dr. Freeman A. Hrabowski III
Mr. Roscoe R. Nix

2002

Ms. Esther B. Newman Rev. T.J. Baltimore Ms. Wendy Thompson

2003

Mr. John W. Diggs (posthumously)
Mr. Thomas E. Ladd
Mr. Paul L. Peck
Ms. Hazel R. O'Leary

2004

Mr. Clifford M. Kendall Mrs. Camille E. Kendall Mr. Charles A. Lyons Mr. Patrick H. Swygert Mr. Richard S. Will

2005

Mr. Arthur P. Becker (posthumously)
Mr. Albert R. Hunt
Ms. Mary Gregory Jarvis
Mr. Anthony M. Natelli (posthumously)
Ms. Judy C. Woodruff

2006

Mr. Donald E. Dworkin Mr. Joshua M. Freeman Ms. Sarah G. Silberman Ms. Margaret M. Spellings

2007

Mr. Calvin Cafritz Ms. Bernice G. Grossman The Honorable Ida G. Ruben

2008

Mr. Richard Marriott Mr. J.W. Marriott The Honorable Constance A. Morella Ms. Teresa R. Wright

2009

Mr. Douglas M. Firstenberg
Dr. Donald K. Day
Dr. Karen Gruner
Ms. Suzanne Malveaux

2010

Mr. Henry B. Heller Dr. Charlene R. Nunley Mr. George B. Thomas, Sr. Ms. Carol A. Trawick

2011

Mr. George Dang Dr. Wallace D. Loh Mr. J. Henry Montes Ms. Rebecca "Becky" Wagner 2012

Mr. Charles H. Atwell Dr. Stewart L. Edelstein Ms. Suzan E. Jenkins Dr. Hercules Pinkney

2013

Norman Augustine Nina Clarke Ken Cook Sally Rudney

2014
Judith Clark
Valerie Ervin
Adi and Iris Shmueli
Gustavo Torres

2015
Dr. Michael Lin
Eliot Pfanstiehl
Cokie and Steven Roberts
C. Marie Taylor

2016 Georgette "Gigi" Godwin Kojo Nnamdi Kevin J. Sexton Dr. Kenneth Weiner

> 2017 Kenneth Becker Audrey Hill James Muir

2018
Dr. Kazem Kazempour
Yahya Hendi
Diego Uriburu
Erica Webber

Rockville, Maryland

Agenda Item Number: 9 March 18, 2019

RESPONSE TO MONTGOMERY COUNTY PLANNING BOARD MANDATORY REFFERAL RECOMMENDATIONS, TAKOMA PARK/SILVER SPRING CAMPUS CATHERINE AND ISIAH LEGGETT MATH AND SCIENCE BUILDING PROJECT, APPLICATION MR2019011

### **BACKGROUND**

Maryland law (Land Use Article Sections 20-301 through 20-305) requires all federal, state and local governments planning construction projects to refer their plans for review by the Maryland National Capital Park and Planning Commission (the "Commission") and/or the Montgomery County Planning Board (the "Planning Board"). This process is called mandatory referral, and though Montgomery College, as an instrumentality of the State, is not subject to zoning laws, it is subject to the mandatory referral process. Applicable State law makes clear that the entity that submits its plans for review to the Commission or Planning Board may overrule any disapproval and proceed with the activity (Land Use Article Section 20-303), and also authorizes the Commission to establish uniform standards of review (Land Use Article Section 20-305).

In accordance with its "Uniform Standards for Mandatory Referral Review," upon application and review, the Planning Board will recommend approval (with comments, if appropriate) or disapproval of a Mandatory Referral Application. The Chair of the Planning Board will then send a letter to the head of the applicant public agency containing the Planning Board's decision and rationale and requesting a response stating how the agency will proceed with the proposal and explaining any variations from the Planning Board's decision and recommendations. It is recommended this response be provided within 30 days. As noted above, the Planning Board's decision and recommendations are advisory only.

This resolution concerns the mandatory referral process for the Catherine and Isiah Leggett Math and Science Building on the Takoma Park/Silver Spring Campus and is reflected in application MR2019011. On February 20, 2019, the College received a letter from the Chair of the Planning Board approving the mandatory referral application submitted for the Leggett Building with 14 recommendations. This action would authorize the president to respond to the chair of the Montgomery County Planning Board regarding the recommendations of the Planning Board with respect to the Leggett Building mandatory referral application. The letter will inform the Planning Board of the College's intentions as to each of the recommendations and demonstrate the College's commitment to meet the spirit of a majority of the recommendations.

Unlike reviews in a local jurisdiction (e.g., City of Rockville) that are subject to a separate provision in the Land Use Article (Section 3-205) requiring a vote by at least two-thirds of the Board of Trustees' entire membership to overrule the decision and recommendation, the attached resolution may be approved by a majority vote.

### RECOMMENDATION

It is recommended that the Board of Trustees approve the College's response to the mandatory referral application MR2019011 and authorize the president to send a letter to the chair of the Planning Board informing it of this action with further information relating to the College's intentions as to each of the recommendations as outlined to demonstrate the College's commitment to meet the spirit of a majority of the recommendations.

# **BACKUP INFORMATION**

Letter from the Chair of the Planning Board, dated February 20, 2019 College Response to Planning Board recommendations, dated March 19, 2019

# RESPONSIBLE SENIOR ADMINISTRATOR

Ms. Schena

# **RESOURCE PERSONS**

Mr. Mills Mr. Dietz

Rockville, Maryland

Resolution Number: 19-03-027 Agenda Item Number: 9

Adopted on: **03/18/2019** March 18, 2019

**Subject: Response to Montgomery County Planning Board Mandatory Referral** 

Recommendations, Takoma Park/Silver Spring Campus Catherine and Isiah

Leggett Math and Science Building Project, Application MR2019011

WHEREAS, On December 14, 2018, Montgomery College submitted a mandatory referral application to the Montgomery County Planning Board for the proposed construction of the Catherine and Isiah Leggett Math and Science Building on the Takoma Park/Silver Spring Campus; and

WHEREAS, On February 14, 2019, the Montgomery County Planning Board met to consider the application and voted unanimously to approve the College's application, finding that the location, character, and extent of the development represented by the project in the application was consistent with the applicable Takoma Park Master Plan; however, the Planning Board's approval also contained fourteen (14) recommendations; and

WHEREAS, On February 20, 2019, the College was officially notified in writing of the Planning Board's approval and recommendations; and

WHEREAS, Pursuant to the "Uniform Standards for Mandatory Referral," it is recommended that the College submit a response to the Planning Board within 30 days stating how the College will proceed with the proposal and explaining any variation from the Planning Board's decision and recommendations; and

WHEREAS, In response to the Planning Board's written approval, dated February 20, 2019, College staff recommend that the Board of Trustees affirmatively overrule Recommendations 4 and 9, respond that the College currently intends to comply with Recommendation 2, 3, 5, 6, 7, 8, 10, 11, 12, 13, and 14, and that the College indicate to the Planning Board that it will take Recommendation 1 under advisement; and

WHEREAS, The Board of Trustees desires to communicate this additional information with respect to the intentions of the College regarding each of the recommendations; now therefore be it

Resolved, That the Board of Trustees overrules Recommendation 4 and 9 set forth in the Planning Board's approval letter, dated February 20, 2019, related to the mandatory referral of the Catherine and Isiah Leggett Math and Science Building; that the College currently intends to comply with Recommendations 2, 3, 5, 6, 7, 8, 10, 11, 12, 13, and 14; and that the College will take Recommendation 1 under advisement; and be it further

<u>Resolved</u>, That the president of the College is authorized to send a letter to the Montgomery County Planning Board informing it of this action together with further information relating to the College's intentions as to each of the recommendations.

Rockville, Maryland

Agenda Item Number: 10 March 18, 2019

#### **BOARD OF TRUSTEES SCHEDULE OF MEETINGS FOR FISCAL YEAR 2020**

#### BACKGROUND

The Maryland Open Meetings Act, based on the General Assembly's determination in favor of open decision-making by public bodies in the maintenance of a democratic society, provides that, except in special and appropriate circumstances: (1) the business of public bodies be performed in an open and public manner; and (2) citizens be allowed to observe the performance of public officials and the deliberations and decisions that the making of public policy involves. In addition, the Montgomery College Board of Trustees bylaws state that the Board shall give reasonable advance notice of its open meetings. The notice shall be in writing and shall include the date, time, place, and agenda of the meeting, and shall be publicized by posting to the Board's website and any other method reasonably designed to give public notice.

#### RECOMMENDATION

It is recommended that the Board adopt the attached schedule of meetings for Fiscal Year 2020.

### **BACKUP INFORMATION**

**Board Resolution** 

Montgomery College Board of Trustees Schedule of Meetings for Fiscal Year 2020 (Board Members only)

#### RESPONSIBLE SENIOR ADMINISTRATOR

Dr. Cain

## **RESOURCE PERSON**

Ms. Lee

Rockville, Maryland

Resolution Number: **19-03-028** Agenda Item Number: 10

Adopted on: **03/18/2019** March 18, 2019

Subject: Board of Trustees Schedule of Meetings for Fiscal Year 2020

WHEREAS, The Maryland Open Meetings Act, based on the General Assembly's determination in favor of open decision-making by public bodies in the maintenance of a democratic society, provides that, except in special and appropriate circumstances: (1) the business of public bodies be performed in an open and public manner; and (2) citizens be allowed to observe the performance of public officials and the deliberations and decisions that the making of public policy involves; and

WHEREAS, Montgomery College Board of Trustees bylaws state that the Board shall give reasonable advance notice of its open meetings; and

WHEREAS, The notice shall be in writing and shall include the date, time, place, and agenda of the meeting and shall be publicized by posting to the Board's website and any other method reasonably designed to give public notice; and

WHEREAS, Attached to this resolution is a schedule of meetings for Fiscal Year 2020, and while intended to be held as planned, those meetings may be changed based on circumstance according to the Board's bylaws, the Maryland Open Meetings Act, and availability; and

WHEREAS, The public will be notified of the Fiscal Year 2020 schedule as well as any change in meeting dates in accordance with the Board of Trustees bylaws and the Maryland Open Meetings Act; and

WHEREAS, The president of the College recommends that the Board adopt the following resolution; now therefore be it

Resolved, That the Board of Trustees adopts the attached Schedule of Meetings for Fiscal Year 2020.